



**APPLICATION FOR A LICENCE UNDER THE FIREARMS ACT (POL)  
(for individuals aged 18 and over)**

Questions in **BOLD** with a " \* " in front have special instructions explained on the Information Sheet attached. An incomplete application will result in processing delays.

If you need help completing this form, call 1 800 731-4000. For additional information, visit our Web site at [www.cfc-cafc.gc.ca](http://www.cfc-cafc.gc.ca).

Please print clearly in blue or black ink.

**PART A: PERSONAL INFORMATION \* (See Information Sheet)**

1a) Last name	1b) First name	1c) Middle name	2. Language <input type="checkbox"/> English <input type="checkbox"/> French
3a) Have you ever changed your name (including by marriage)? <input type="checkbox"/> No <input type="checkbox"/> Yes    If yes, indicate previous names in Boxes 3b) and 3c). (Attach a separate page, if necessary.)		3b) Previous last name	3c) Previous first name
4. Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	5. Eye colour	6. Height <input type="checkbox"/> cm <input type="checkbox"/> ft / in	7. Telephone number and time when you may be contacted (       ) <input type="checkbox"/> day <input type="checkbox"/> evening
* 8a) Residence address - Street / Land Location			8b) Apt. / Unit
8c) City	8d) Province / State	8e) Country	8f) Postal / Zip code
* 9a) Mailing address (if different from the residence address) - Street / Rural route / PO Box number			9b) Apt. / Unit
9c) City	9d) Province / State	9e) Country	9f) Postal / Zip code
10a) Date of birth (Y-M-D)	10b) Place of birth (City / Province / State / Country)	11. If you were born outside of Canada, in what year were you admitted to Canada?	
12a) Have you ever had a Firearms Acquisition Certificate (FAC) or a firearms licence? <input type="checkbox"/> No <input type="checkbox"/> Yes ➔ If yes, please write your number (if known). ➔ _____		12b) Province of issue	
* 13a) Type of identification	* 13b) Province / State / Country of issue	* 13c) Identification number	

**PART B: CLASSES OF FIREARMS CURRENTLY OWNED**

\* 14. Indicate the classes of firearms you currently own. (See Information Sheet for definitions.)

- a) Non-restricted firearms
- b) Restricted firearms
- c) Prohibited firearms
- d) None

In order to expedite the process, please provide the Registration Certificate number of at least one of your RESTRICTED or PROHIBITED firearms:

**\* PART C: PHOTO GUARANTOR (See PHOTO INSTRUCTIONS insert)**

15a) Guarantor's last name	15b) Guarantor's first name	16. Telephone number and time when he/she may be contacted (       ) <input type="checkbox"/> day <input type="checkbox"/> evening
I declare that the photograph on the back of which I have printed and signed my name is an accurate picture of the applicant.		
17. Guarantor's signature	18. Date (Y-M-D)	

**PART D: PERSONAL HISTORY**

A "YES" answer does not necessarily mean your application will be refused; it may lead to further examination.  
IF YOU HAVE RECEIVED A PARDON FOR ANY ITEM LISTED BELOW, YOU ARE NOT REQUIRED TO REPORT THAT ITEM.

- 19a) During the past five years, have you been charged, convicted or granted a discharge for an offence:  
(i) under the *Criminal Code* or the *Young Offenders Act* where violence was used, threatened or attempted;  
(ii) involving the misuse, possession, or storage of a firearm; or  
(iii) involving trafficking or importing drugs or controlled substances?  Yes  No
- 19b) During the past five years, have you been subject to a peace bond or a protection order?  Yes  No
- 19c) During the past five years, have you or any member of your household been prohibited from possessing any firearm?  Yes  No
- 19d) During the past five years, have you threatened or attempted suicide, or have you been diagnosed or treated by a medical practitioner for: depression; alcohol, drug or substance abuse; behavioural problems; or emotional problems?  Yes  No
- 19e) During the past five years, do you know if you have been reported to the police or social services for violence, threatened or attempted violence, or other conflict in your home or elsewhere?  Yes  No
- 19f) During the past two years, have you experienced a divorce, a separation, a breakdown of a significant relationship, job loss or bankruptcy?  Yes  No

If you answer YES to any of the questions in Part D, please provide details on a separate page.

**PART E: FEE**

Check this box if you are a sustenance hunter. (See Information Sheet)

- \* 20a) Fee enclosed 20b) Indicate method of payment. **Do not send cash.** If you are paying by cheque or money order, make it payable to: **Receiver General.**

\$  Cheque  Certified cheque  Money order  Visa  Master Card

If paying by credit card, please complete this section. → 20c) Credit card number 20d) Expiry date 20e) Signature of credit card holder (if different from applicant)

**PART F: APPLICANT DECLARATION**

I declare that the information provided on this form is true and correct to the best of my knowledge and that the photograph enclosed is of me.

21. Applicant's signature 22. Date (Y-M-D)

**IT IS AN OFFENCE UNDER SECTION 106 OF THE FIREARMS ACT TO KNOWINGLY MAKE A FALSE OR MISLEADING STATEMENT,  
EITHER ORALLY OR IN WRITING, WHEN APPLYING FOR LICENCES, REGISTRATION CERTIFICATES OR AUTHORIZATIONS.**

Information in this application is obtained under the authority of the *Firearms Act*. The information will be used to determine eligibility under the Act and to administer and enforce the firearms legislation. In addition to the provisions outlined in the *Firearms Act*, individual rights regarding personal information are governed by the applicable federal, provincial or territorial legislation governing access to information, freedom of information and/or privacy. Under Section 55 of the *Firearms Act*, the firearms officer has the right to ask the applicant for additional information, or to conduct an investigation, by contacting the applicant's references, photo guarantor, spouse, neighbours and others to determine if a firearms licence should be issued.

**INFORMATION SHEET**  
**APPLICATION FOR A LICENCE UNDER THE FIREARMS ACT (POL)**  
(for individuals aged 18 and over)

**USE THIS FORM** to replace your existing Possession Only Licence (POL) before it expires. You must have a valid POL to use this form.

**DO NOT USE THIS FORM** to apply for a Possession and Acquisition licence (PAL). Call 1 800 731-4000 to request the appropriate form or visit our Web site at [www.cfc-cafc.gc.ca](http://www.cfc-cafc.gc.ca).

**IF YOU NEED ADDITIONAL SPACE**, list all information requested on a separate sheet of paper and attach it to your application.

**IF YOU NEED HELP COMPLETING THIS FORM**, call 1 800 731-4000. For additional information, visit our Web site at [www.cfc-cafc.gc.ca](http://www.cfc-cafc.gc.ca).

**PLEASE NOTE**

- You must complete all sections of the form. Omissions will cause delays in processing your application.
- You must provide a head-and-shoulder PHOTO of yourself. You and your guarantor must PRINT YOUR NAMES on the back of the photo. Have your guarantor also sign it. YOUR PHOTO GUARANTOR also completes part C of the application.
- Make sure you include the required FEE.
- Firearms licence applications involve a variety of background checks. In some cases, in-depth investigations are conducted.
- Once approved, your licence will be mailed to you.
- Your licence is VALID FOR 5 YEARS.

**CONTINUOUS ELIGIBILITY**

Once a licence is issued, the Chief Firearms Officer will be automatically notified if an incident of violence or threatened violence is recorded by the police or a firearms officer. An assigned firearms officer will then conduct an eligibility review that could result in licence revocation if circumstances warrant.

**REGULATIONS APPLYING TO ABORIGINAL PEOPLES**

The *Firearms Act* includes regulations that apply particularly to Aboriginal peoples. If you are applying under these regulations, call 1 800 731-4000 to obtain information on the procedures and the documents to attach to your application. If you are applying under these regulations, you must:

- Be an Indian, an Inuit, a Métis or beneficiary under a land claims agreement referred to in section 35 of the Constitution Act, 1982;
- Be a member of an Aboriginal community;
- Engage in the traditional hunting practices of that Aboriginal community.

The following information provides details about certain parts of the form and will help you answer some of the questions that require additional explanation. If you are still unsure about a question, call 1 800 731-4000 for assistance.

**PART A - PERSONAL INFORMATION**

**Boxes 8a) to 8f) - Residence address:** You must provide the physical location of the place where you live. This information is not necessarily where you are receiving your mail. If you do not have an address with a street number and a street name because you are living in a rural area, please indicate your rural address (for example, lot and concession number).

**Boxes 9a) to 9f) - Mailing address:** The mailing address is the location where you are receiving your mail. Provide this address only if it is different from your residence address.

**Boxes 13a), b) and c) -** You are required to name one piece of identification. It must be an official piece of identification issued by a federal, provincial, territorial, regional or city government and it must have a number.

**In Box 13a),** print the type of identification you are listing (for example, driver's licence, passport, birth certificate, citizenship certificate, permanent resident document or other similar document). **In Box 13b),** print the name of the province / state / country that issued the identification. **In Box 13c),** print the number of that piece of identification (for example, your driver's licence number, your passport number, etc.).

**PART B - CLASSES OF FIREARMS CURRENTLY OWNED**

**Box 14 - If you checked Box 14d), you MUST apply for acquisition privileges unless you are applying under the regulations that apply particularly to Aboriginal Peoples. Please call 1 800 731-4000 to request a possession and acquisition licence application.**

You must put an « X » in the boxes that correspond to the classes of firearms that you currently own. This information is required to ensure that the licence you will receive includes all the classes of firearms that you possess and that you are allowed to possess, transport, or borrow. If you are unsure of the class of firearm that you currently own, call 1 800 731-4000 for further information.

If you checked Box 14b) or Box 14c), please provide the registration certificate number of at least one of your restricted or prohibited firearms in order to expedite the process. The definitions below may help you answer question 14, which asks about the classes of firearms you already own.

**Non-restricted firearm:**

- an ordinary rifle, shotgun or combination gun that is not described below as being restricted or prohibited.

**Restricted firearm:**

- a handgun that is not a prohibited firearm.
- a semi-automatic, centre-fire rifle or shotgun with a barrel length less than 470 mm (18 1/2 in) that is not prohibited.
- a rifle or shotgun that can fire after being reduced by any temporary means (folding, telescoping) to an overall length of less than 660 mm (26 in).
- any firearm prescribed as restricted (including some long guns).

**Prohibited firearm:**

- a prohibited handgun, that is, with a barrel of 105 mm (4 1/8 in) or less, or designed or adapted to discharge a 25 or 32 calibre cartridge.
- a rifle or shotgun that has been changed to make it less than 660 mm (26 in) in overall length.
- a rifle or shotgun that has been changed to make it 660 mm (26 in) or more in overall length, with a barrel less than 457 mm (18 in).
- automatic firearms or converted automatic firearms.
- any firearm prescribed as prohibited.

Certain handguns used in international sporting competitions are exempt from the definition of prohibited firearm. For a list of these, please call 1 800 731-4000.

**PART C - PHOTO GUARANTOR**

You are required to include a current photograph of yourself (similar to those used for passports) signed by anyone who has known you for at least 1 year. For all the photo details, see the PHOTO INSTRUCTIONS page.

**PART E - FEE**

**The fee for a Possession-Only Licence is \$60.**

**Box 20a) -** You may not be required to pay the fee for a licence for non-restricted firearms if you need firearms to hunt or trap in order to sustain yourself or your family. This fee waiver does not apply to restricted or prohibited firearms. If you intend to ask for the fee waiver, please contact your Chief Firearms Officer who will assess whether you are eligible for it. Call 1 800 731-4000 and an operator will direct your call to the appropriate Chief Firearms Officer.

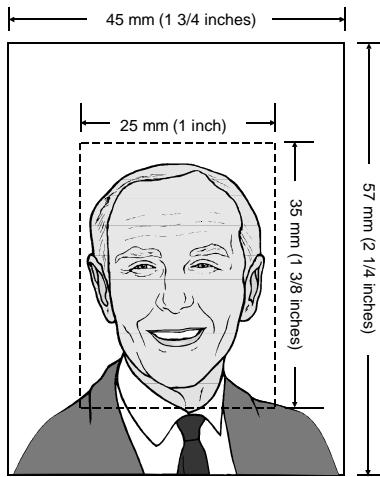
Mail your completed application form, all attachment(s) and enclosed payment if you are paying by cheque or money order to the following address:

**P.O. Box 1200  
Miramichi, NB E1N 5Z3**

# PHOTO INSTRUCTIONS

## PHOTO INSTRUCTIONS:

- Show a full front view of your head and shoulders.
- Use a plain, contrasting background without shadows.
- Do not wear a hat or sunglasses. Your eyes should be clearly visible and should not appear to be red.
- The photo should have been taken within the last twelve (12) months.
- Size: the photo should be no larger than 45 mm x 57 mm (1  $\frac{3}{8}$  inches x 2  $\frac{1}{4}$  inches). Your face should be approximately 25 mm x 35 mm (1 inch x 1  $\frac{3}{8}$  inch).
- The photo must be original, not taken from any existing photo.
- Digitally produced photos are acceptable provided all other requirements are met.
- Your picture should be printed on white-backed paper NOT gray-backed paper.
- You must crop the image to fit the size requirements before sending it to us.**



## PHOTO GUARANTOR INSTRUCTIONS:

- Print your name on the back of the photo.
- Have your guarantor print their name and sign the back of the photo.
- Have your guarantor complete the Photo Guarantor section of your application.
- Insert the photo in the return envelope with your application.